THE ODISHA AGRO INDUSTRIES CORPORATION LTD.

EXPRESSION OF INTEREST (EOI) FOR SELECTION OF CHARTERED / COST ACCOUNTANT FIRMS FOR CONDUCTING INTERNAL AUDIT FOR THE FINANCIAL YEAR 2025-26

Last Date of Submission of EOI form: - ____________upto 3.30 P.M.

Date of Opening of EOI: - ______________ at 4.00 P.M.

Cost of EOI Form: ₹ 1180/- (inclusive of GST)
Form Serial no.: …………..
Cash Receipt No. …………... Date:……………

D.D No……………….. Bank : ....

Address: 95 - SATYA NAGAR, BHUBANESWAR - 751007

Tel No. 0674- 2570687

e-mail : oaicho@orissaagro.com

A. INDICATIVE SCOPE OF WORK

1. Selected firms are required to conduct internal audit of OAIC, head office and all 30 District Offices, one Factory & Central Store as per statutory requirement for the year 2025-26 as per **Annexure-I**.

2. Selected firm (s) has/have to carry out audit for the period from 01.04.2025 to 31.03.2026 and submit report on half yearly basis i.e. in 2 phases (01.04.2025 to 30.09.2025 and 01.10.2025 to 31.03.2026) for the year 2025-26.

3. The selected firms should submit the draft report to the Managing Director which will be forwarded to concern district for compliance. On receipt of compliance internal auditors should submit final audit report to the Managing Director for acceptance.

   The final audit report will be discussed in the audit committee meeting for approval and evaluation.

4. Verification of incorporation of opening ledger balances as on 01.04.2025 in Tally Accounts as per Audited Balance sheet of 2024-25.

5. Date wise Verification of transaction in cash book with Money Receipt book, Bank Pass Book, Sale invoice, bills received from suppliers, contractors, vendors etc. and payment made to them. The MR is primarily mean to scrutinize to detect omission, fraud and misappropriation.

6. Vouching of all transactions with cash/Bank /Journal Vouchers.

7. Scrutiny of Trial Balance, monthly progress Report, general ledger, subsidiary ledger such as sundry debtors, creditors and loans & advances. Furnish half yearly trial balance, purchase statement and sales statement duly certified by both unit head OAIC and internal auditors and also details of sundry creditors/

debtors' position as on 30th September 2025 & 31st March 2026 in the following format and comments on old outstanding, if any respectively.

Sl. No.	Party Name	Opening Balance at the beginning of the period under audit	Transactions made during the period under audit	Payments (in case of creditors)/ Receipts (in case of debtors) made during the period under audit	Closing Balance at the end of the period under audit	Remarks

8. To check whether expenditures are booked under respective heads of accounts as per the chart of accounts provided. If any deviation is noticed that to be rectified during the course of audit and also to be reflected in the report.

9. To report the instances where materials and supplier invoices have been received but purchase entry are not made in books of accounts.

10. To report the instances where materials are supplied through delivery challan but bills/invoices are not raised to concerned customers.

11. Verification of all types of advance paid including TA, TI advance, authorization for such advance and ensure that timely adjustment have been made before 31st March.

12. Physical verification of cash to be made on any date during audit and its checking with the balance as per manual cash book as well as cash book generated from tally and to express whether regular physical verification has been made by the unit head.

13. Review of Cash/Bank Balances with field offices, head office and advice if any idle cash/bank balance is lying with field units and suggest procedure for optimum utilization of funds and identify instance(s) where there is any diversion of funds.

14. Report transactions where cash payments are made more than Rs. 10,000/- at-a-go and cash receipts are more than Rs. 2,00,000/- in a particular instance in deviating Income Tax provisions.

15. Verification of Bank Reconciliation Statement (BRS) / Balance Confirmation Certificate with reference to each bank account including inoperative bank account. Ensure that proper accounting effects have been given with regards to bank charges during the current year and reverse of original entry in case of stale cheque. In case of un-reconciled balances appearing in the bank reconciliation statement of last year, priority should be given to reconcile and incorporate the same during the year and reflect in the report.

16. Verification of monthly Inter Unit Reconciliation statement and suggest thereon for necessary corrective measures.

17. Review and scrutiny of security deposit, EMD, advances and report long outstanding if any for refund or adjustment.

18. Verification of Compliances of Internal Audit Report, Statutory Audit Reports and A.G. Audit Report if any for the preceding audit period/financial year and follow up action taken on the compliance report.

19. To check all the tender documents published during the financial year whether it is in conformity with tender process and guidelines issued by OAIC and OPWD Code and report discrepancies if any noticed.

20. Verification of purchase orders/work orders with reference to estimate, EOI, quotation and comparative statement etc. as per delegation of power of OAIC.

21. Verification of Project-wise expenditure as per the cost norm allowed for the year and report discrepancy noticed, verification of the proper maintenance of works/job book with respect to consumption of materials, labours etc. and proper submission of Utilization Certificate.

22. To verify whether sales invoices are raised only after completion of project and report the deviations where sales invoices are not raised soon after completion of project work.

23. Verification of payments to suppliers and contractors against their bills/invoices with reference to purchase orders/work orders and applicable statutory provisions (e.g. deduction of IT TDS, GST TDS, Security deposit etc.) and suggest / pass necessary journal entries for provision thereof as on 30.09.2025 and 31.03.2026 towards expenses incurred during the year. Furnish details of provision suggested/passed as on 30th September 2025 and 31st March 2026 as per the following format:

Sl. No.	Nature of Expenses	Voucher No. & Date	Ledger Head (Dr.)	Ledger Head (Cr.)	Amount (in Rs.)	Remarks

24. Verification of pay and allowances, administrative and general expenses and other Misc. Expenses and suggest / pass necessary journal entries for provision thereof as on 30th September 2025 and 31st March 2026 towards expenses incurred during the year. Furnish details of provision suggested/passed as on 30th September 2025 and 31st March 2026 as per the following format:

Sl. No.	Nature of Expenses	Voucher No. & Date	Ledger Head (Dr.)	Ledger Head (Cr.)	Amount (in Rs.)	Remarks

25. Verification of proper maintenance of stock register for all types of materials, physical verification of stock to be conducted as on any date during audit and furnish stock statement as on 30th September 2025 & 31st March 2026 duly certified by both unit head OAIC & internal auditors and comment on each item of stock old, obsolete, serviceable damaged and serviceable valuation materials. The closing stock of such materials must be done as per actual cost of acquisition.

26. Verification of work-in-progress in respect of incomplete project work as on 31st March and furnish WIP statement duly certified by both unit head OAIC& internal auditors in the following format. The valuation of such WIP must be done as per actual cost incurred.

Sl. No.	Name of the Project	Actual cost of materials consumed	Actual cost of electrical installation & civil work	Other expenses	Total Amount	Remarks

27. Report on actual expenditure vis-à-vis the budgetary provision with remarks of deviation in respect of both revenue & capital expenditure indicating the reason thereof.

28. Verification of compliances to all statutory dues applicable to the corporation (viz. Income Tax, GST, EPF, Royalty etc.), appropriate deductions and deposits thereof with appropriate authorities in time & submit a detail statement of contractor/ supplier who have not filed the GST return in time for which the Corporation is not able to avail input tax credit in time to both District Managers and Head Office for realization of ITC loss.

Contractor/ Supplier who have not filing their GST return within cutoff date.

Sl. No.	Name of the Contractor Supplier	GSTN	Bill No./Date	Taxable	SGST	CGST	Total

Detail report against the ongoing Jalandhi-II, BKVY Project in the following format:-

Sl. No.	Name of the village	No. of Beneficiaries	Actual expenditure made in the Project	Job No.	Remarks

29.Verifying addition/ deletions of fixed assets during the audit period & the calculation of depreciation on Fixed Assets as per Companies Act 2013.

30.Verifying of proper maintenance of logbooks for vehicles and payment of hiring charges and POL expenses with respect to log books for deposit of RCM charges (GST) centrally at Head Office other than Goods Transport Agency (GTA).

31.Verifying of proper accounting of Misc. incomes such as rent, handling charges, tender/EOI documents fees, sale of scrap etc. and ensure whether GST output Tax liability collected and deposited.

32.Verifying the fixed deposit made by the corporation with scheduled bank duly approved by Govt. in Finance department and rate of interest is higher than other bank on that date. TDS deducted by bank and its proper accounting entry is provided in tally ERP. Give the detail statement of Fixed deposit made by different Units in the following format:

Sl. No.	Name of the Unit	Name of the Bank	Rate of Interest	Period of investment	Principal Amount	Date of Maturity	Total Maturity Amount

33.Verifying & reporting of theft, misappropriation, embezzlement of cash, stock if any occurred during the year indicating persons/staff responsible and action taken by the District against each cost.

34. Statement of outstanding subsidy receivable from the Departments on tractor, power tiller, Agricultural Implements indicating the name of the Department/Agency.

35. Statement of stale cheques which needs to be reversed in books of accounts with detail Cheque no., date, name of the payee, name of the bank, amount as on 30.09.2025 and 31.03.2026.

36. Month wise statement of EPF deducted from the staff and deposited centrally at Head Office with remittance particular for the year 2025-26 (Upto 30th September 2025 and upto 31st March 2026).

SL. No.	Name of the Unit	Month	Amount deducted from staff salary bill	Amount remitted to HO with Voucher No.& Date	Remarks

37. Verify the prescribed farmers share on each project is collected by the District Manager at the time of registration and any default should be reported to both District Office and Head Office for immediate action.

38. Month wise statement of GST (TDS) deducted from the suppliers, vendors & contractors by the District/Units and deposited centrally by HO.

SL. No.	Name of the Unit	Month	GST (TDS) amount deducted from the contractor/suppliers /service providers	GST TDS remitted to HO with Voucher No./date	Remarks.

39. The selected firm may cover any area not mentioned above where they feel it affects the revenue and in the interest of OAIC.

40. OAIC will have the absolute right to cancel all or part of EOI application without assigning any reason thereof. OAIC will have also full right to select one or more firm(s) to award the service contract.

41. Audit fee will be paid in two installments i.e. 80% of the fee will be paid after submission of audit report as per the scope of work and balance 20% will be released after approval in Audit Committee. The entire audit for F.Y: 2025-26 is to be completed on or before **30.06.2026.** The selected firm(s) will not charge any interest or fee for delayed payment.

42. **Scope of Head Office Auditing**

a) Verification of Cash Book, Trial Balance and other subsidiary ledgers with voucher, Cheque Register, Bank Statements, Money Receipts, Invoices, Bills, FDR/TDRs etc.

b) Verification of interest on Fixed/Flexi Deposit and its incorporation in Books of Accounts.

c) Verifying & scrutiny of Purchase Order, EOI, Quotation, Tender Documents on procurement and supply orders in compliance with FD circular, OGFR & OPDR code.

d) Scrutiny and verification of Bank Reconciliation statement of Head Office for the year with bank statement and bank balance certificate as on 30.09.2025 and 31.03.2026 of all Bank Accounts.

e) To verify the calculation of depreciation of Fixed Assets of opening balance and addition/deletion during the year as per Companies Act 2013 & IT Act 1961.

f) Verification of Project details report for the year and submission of UC at Head Office.

g) Verifying of inter branch transactions for the year 2025-26 as per Annual Accounts.

h) Physical verification of Cash, Stock, Store, Assets, FDRs/TDRs during the period of Audit.

i) Rectification of Bank Balance appearing in manual Cash Book with tally balance as on 30.09.2025 and 31.03.2026.

j) Statement showing scheme wise fund balance as on 31.03.2026 indicating the name of the Bank with dedicated Accounts. Any diversion of fund from the concerned dedicated accounts is required to be reported for compliance.

k) Physical verification of Bank Guarantees, Share certificates during the course of Audit with at its status is required to be reported.

l) Year wise position of Assessment & appeal of Income Tax, refund claims if any to be reported.

m) Position on Assessment & Appeal of VAT/GST with extra demand if any paid or preferred appeal thereof.

n) A statement showing Govt. receivable on input supply, subsidy on Agricultural Implements and other grants by OAIC as on 30.09.2025 and 31.03.2026.

INVITATION OF EXPRESSION OF INTERST FOR OUTSOURCING OF INTERNAL AUDIT OF THE ODISHA AGRO INDUSTRIES CORPORATION LIMITED FOR FINANCIAL YEAR 2025-26.

The Odisha agro Industries Corporation Ltd. deals with sale of Agro Inputs, Seeds, Agro Machinery, Diesel & Electric pump sets and Installation of Lift Irrigation Projects through its branch/district offices in the state. It is having 33 Auditable locations with the approximate annual turnover of **₹ 1384 Crores**. OAIC invites expression of interest from the professional Firms of Chartered Accountants, Cost Accountants, specialization in Internal Audit and fulfilling the eligibility requirements for conducting Internal Audit for the FY 2025-26.

Total 33 Auditable location are divided into 4 (four) zones as mentioned below. Internal Audit of one zone shall be entrusted to a single firm only. **Therefore, one firm will be eligible to apply for one zone only**. If a firm applies for multiple zones, then its application(s) will be rejected and will not be considered in the EOI evaluation process.

ZONE NO- 1 (CENTRAL ZONE)

1. Cuttack
2. Jagatsinghpur
3. Kendrapara
4. Khurda
5. Nayagarh
6. Puri (Pipili)
7. C & P.F. Plant, Laxmisagar, Bhubaneswar
8. Head Office, Bhubaneswar
9. Central Store, Khapuria, Cuttack

ZONE NO- 2(WEST ZONE)

1. Bolangir
2. Bargarh
3. Deogarh
4. Jharsuguda
5. Kalahandi
6. Nuapada
7. Sambalpur
8. Sonepur

ZONE NO- 3 (SOUTH ZONE)

1. Boudh
2. Gajapati
3. Ganjam
4. Koraput
5. Malkangiri
6. Nawrangpur
7. Kandhamal, Phulbani
8. Rayagada

ZONE NO- 4 (NORTH ZONE)

1. Angul
2. Balasore
3. Bhadrak
4. Dhenkanal
5. Jajpur
6. Keonjhar
7. Mayurbhanj
8. Sundargarh

Eligibility criteria:-

The C.A. Firms submitting the offer must have exposure, experience and expertise in Compilation and Consolidation of Annual Accounts of PSUs, Autonomous Bodies and govt. organizations having sufficient skilled and experienced staff/professionals with Tally expertise to maintain to accounts and complete the assigned work within the given time. The intending firms should fulfill the following eligibility criteria for consideration of their offer.

i) Must be empanelled with Comptroller and Auditor General of India to conduct Audit of major PSUs.
ii) Must have valid Registration with ICAI.
iii) Must have located in territory of Bhubaneswar for last 5 years.
iv) Must have at least 4 Associates member of ICAI.
v) Must have minimum Annual Turnover of ₹ 50 lakhs in previous financial i.e. 2024-25.
vi) Must have experience of 5 years or more in Accounts, Finance, Company and Taxation matters.

The Audit firms are having the eligibility criteria requested to submit the Expression Of Interest cum quotation for each Zone as per the enclosed prescribed bid document viz. (1) Part-1: Technical proposal and (2) Part-2: Financial proposal in a sealed cover and the envelopes should be marked as "**SELECTION OF INTERNAL AUDIT EMPANELMENT, PART-1**" and "**SELECTION OF INTERNAL AUDIT EMPANELMENT, PART-2** separately. These two sealed envelopes shall then be kept in a third envelope and superscripted as "**Selection of Internal Audit** for _______________ Zone**".**

All the three envelopes should be addressed to-

Managing Director, Odisha Agro Industries Corporation Ltd., 95- Satyanagar, Bhubaneswar -7 and shall also bear the name & address of the sender.

The Expression of Interest should be submitted within 24.09.2025 (upto 3.30 P.M.) as per the prescribed format available from the website of the Corporation i.e. odishaagro.nic.in.

It is to mention here that the scope is not exhaustive but indicative in nature.

You are requested to fill up the Form-I which is the Technical proposal and Form-II as Financial proposal in A4 size paper covering all the points with due authentication. In addition to the Form-I all the supporting documents in evidence of the particulars stated in the Form-I has to be submitted with due authentication.

GENERAL INFORMATION -1

1. Technical Proposal as per Form-I” and ‘Financial Proposal as per Form-II’ shall be sealed in two separate envelopes. Both these sealed envelopes shall bear distinct identification with regard to the type of bid i.e. for the ‘Technical Proposal’ the envelope should be marked as, SELECTION OF INTERNAL AUDITOR EMPANELMENT, PART-1 and for the ‘Financial Proposal’ the envelope must be marked as, SELECTION OF INTERNAL AUDITOR EMPANELMENT, PART-2’.

2. These two sealed envelopes shall then be kept in a third envelope and superscribing selection of “Selection of Internal Auditor for ___________ Zone”. The outer cover should be addressed to the issuing authority of this enquiry and shall also bear the name and address of the sender on left hand side of the envelope for clear identification.

3. Part-II containing ‘Financial Proposal as per Form-II’ will be kept in a safe custody. It will be opened after completion of Technical Proposal (Part-1) evaluation of all the proposals received. OAIC will not open the ‘Financial proposal’ of technically disqualified firms. No revision of prices as quoted will be entertained thereafter.

4. Every Zone carries basic minimum professional fees and no Firm should quote the professional fee below the base amount in Financial Bid.

Base price (excluding GST) for FY 2025-26		
Sl. No.	**Name of the Zone**	**Amount (₹)**
1	Central Zone	2,50,000.00
2	North Zone	2,00,000.00
3	West Zone	2,20,000.00
4	South Zone	2,20,000.00

5. The fees shall be quoted in financial proposal as per Form-II only. Quotations not submitted as per ‘Form-II’ will be rejected.

6. Conditional EOIs other than the conditions mentioned in the EOI document will be liable for rejection.

7. The sealed EOI should reach The Odisha Agro Industries Corporation Limited, Head Office, 95 - Satyanagar, Bhubaneswar - 751007 through Registered Post/Speed Post/Courier Service/ By Hand on or before 24.09.2025 (upto 3.30 pm).

8. Cost of the application form i.e. ₹ 1180/- shall be payable by DD, drawn on any Nationalised / Scheduled bank, in favour of " **Odisha Agro Industries Corporation Limited"** payable at Bhubaneswar along with the application.

9. EOIs received after the schedule date and time shall not be considered.

10. The firm submitting EOI is required to sign all pages of the EOI Document with seal.

11. **Important dates:-**
    Expression of Interest should be submitted within 24.09.2025(upto 3.30 p.m.)
    The Technical Proposal shall be opened on 24.09.2025 at 4 pm
    Other Important dates will be intimated later.

12. Submission of Technical Proposal as per Form-I & Financial Proposal as per Form-II: within 24.09.2025 (upto. 3.30 p.m.).

13. The Technical Proposal (part –I) shall be opened on 24.09.2025 at 4 p.m. at OAIC Head Office at 95- Satyanagar, Bhubaneswar-7 . The applicant or their authorized person may attend the same, if so desired. The Technical proposal has to be evaluated as per the scale mentioned in selection criteria as per the Table –I. With reference to the particulars submitted as per Form-I and supporting documents in evidence of particulars in Form-I marks will be awarded as per Table –I. The firms who have secured minimum 75% marks out of 100 marks and above shall

be qualified in the Technical Proposal and their Financial Proposal shall be opened.

14. No consortium or Joint Venture will be permitted to participate in the process, in case a firm does not qualify under Sl. No- 11 above on its own strength.

15. Opening of Part-II i.e., Financial Proposal: The firm securing 75% marks in technical bid, the financial proposal of the firm will be opened for consideration in presence of authorized representatives of the bidders. The date/ time/ venue of opening of financial proposal shall be intimated to the firms who have qualified in the technical proposal through email in the registered Mail ID.

16. The competent authority shall open the financial bid of only those bidders who have been declared technically qualified by the committee. The cutoff mark for opening of financial bid should be 75% of the total mark.

17. QCBS procedure of selection will be followed in case of technical tie for selection of firm against each zone. 80% of weightage will be given to technical bid & 20% weight would be given for financial bid. The short listed firm will have to give their presentation before selection.

18. In case of tie in technical marks amongst CA/CMA Firms, performance shall be given to CA/CMA firms having more years in profession as per registration certificate. If there is tie for date of registration also, then the selection of a Firm will be preferred on the greater number of partners in the offerer Firm. However, OAIC Ltd. reserves the right to consider / not to consider the Firm due to any reason. The decision of the OAIC ltd. would be final and binding in this regard.

19. After selection of the firms as per the procedures as above, they will be intimated in their registered address to accept the audit as per the scope of the work and the date of commencement and completion of work in writing through registered letters. Within seven days of receiving the offer letter they have to submit the

acceptance letter to the Managing Director, OAIC Ltd., 95- Satyanagar, Bhubaneswar-7, failing which their offer letter shall treated as cancelled and no further communication in this regard will be entertained. The next best firm in the select list will be given the order of assignment for the concerned zone.

20. After taking up the audit assignments they have to stick to the dead line stated in the offer letter to complete the audit. Failing to complete the audit assignments within the due date the authority reserves the right to cancel the assignment.

21. If progress/ performance of the audit team is not satisfactory, the management reserves the right to terminate the appointment of the Firm with 7 days prior notice.

22. The management reserves the right to seek any information/ clarifications related to engagement at any time during the process of audit as per the requirement.

23. The audit firm is not permitted to sub-contract or outsource the work to any other firm.

24. They should keep themselves away from illegal & dishonest practices.

25. The Internal Auditor shall have an obligation to work objectively and diligently while performing duties.

26. The Internal Auditor shall not accept any gifts or hospitality from any employees of OAIC.

27. The Internal Audit staff should collect and keep information from OAIC only for carrying out the assignment and should not take undue advantage of such information for personal profit or use the information in a manner contradictory to the ethics set forth by Institute of Chartered Accountants of India or Institute of Cost & Management Accountants of India.

APPLICATION FORM

FORM-I

The Audit firm(s) shall apply with details as noted below in the application failing which the application may not be considered for empanelment.

1. Year of establishment:
(Photocopy of latest Certificate of registration issued by the Institute of Chartered / Cost Accountants of India to be enclosed).

2. Name of EOI firm:
With details of Partners
(a) Qualifications (ACA/ACMA or FCA/FCMA).
(b) Date of joining the firm.
(c) Post qualification experience of the partner (total no. of years).
(d) Membership No. of all Partners.

3. Details of the qualified assistants with
(a) Name ______________________________
(b) Membership number (if any) ______________________________
(c) Date of joining the firm ______________________________

4. Details of the semi-qualified assistants with
(a) Name ______________________________
(b) Registration number (if any) ______________________________
(c) Date of joining in the firm ______________________________

5. Detailed Office Address: ______________________________

6. Contact Details: (a) Mobile No. ________________________

(b) L/L No. ________________________

(c) Name ________________________

(d) E-mail Id. ________________________

7. Submit Affidavit for not black –listed /debarred by any Central /State Govt. or ICAI/ICWA/Central/State Agencies/PSU etc.

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8. PAN No. ______________________________

9. GSTIN No. ______________________________

10. GST Registration Number ______________________________

11. Name of the Organization where the EOI firm has worked (Pl. attach proof)

1. ______________________________
2. ______________________________
3. ______________________________

12. Annual turnover of 2024-25 :-

13. Name of the Banker with Address :-

14. Account No. with IFS Code No. :-

15. **EOI document payment Details** **:-**

i) Money Receipt No. & date :-

ii) Value: - ₹ 1180/-

16. Details of experience of the firm.

(a) Statutory / Internal audit of Agricultural sector.

(b) In other PSU/ Govt. / Internal Audit.

(Photocopy of proof of experience to be enclosed)

17. Internal audit in Agricultural sector :-

18. Team composition (Nos.) and qualification of the team members. :-

19. Extra qualification of partners :-

I/We hereby declare that the information furnished herein is true to the best of my knowledge & I/we further declare that in case of appointment I/we shall abide by the terms and conditions of OAIC. In case the furnished information is found to be false at any stage, OAIC will cancel the EOI/awarded order(s) without assigning any reason thereof.

Dated _______________

Full Signature with office seal of
The EOI firm

TABLE –I (SELECTION CRITERIA)

SL. NO.	CRITERIA	BASIS OF MARKS	MAXIMUM MARKS
1	Years of Establishment of the firm/Limited Liability Partnership since the date of registration.	1 mark per year (fraction of the year to be ignored), subject to maximum of 10 marks.	10
2	Number of partners in the firm/ Limited Liability Partnership who is with the firm for a minimum period of one year as on the date of application. (Details to be attached)	1.5 marks for each partner who is ACA/ACMA, 2 marks for each partner who is FCA/FCMA, subject to maximum of 10 marks.	10
3	Number of qualified assistances who is an ACA/ACMA & is working with the firm for a minimum period of 1 year on the date of application. (Details to be attached)	1.5 marks for every qualified assistance, subject to maximum of 15 marks.	15
4	Number of semi- qualified assistances (inter cost/ inter chartered –IPCC-both group) & is working with the firm for a minimum period of 1 year on the date of application. (Details to be attached)	1 mark per semi qualified assistant, subject to maximum of 10 marks.	10

5	Annual Turnover during financial year 2024-25.	1 mark for each 2 lakh or part thereof over and above minimum turnover of 50 lakhs, subject to maximum of 10 marks.	10
6	Internal audit in Agricultural sector.	1 mark for each assignment, subject to maximum of 5 marks.	5
7	Team composition (Nos.) and qualification of the team members.	2.5 mark for per team composition, subject to maximum of 10 marks.	10
8	Extra qualification of partners In regards DISA/CIMA	1 mark for extra qualification of each partner, subject to maximum of 5 marks.	5
9	Experience of firm in conducting internal audit in Central / State PSUs.	1 mark for conducting Internal Audit in each PSUs, subject to maximum of 15 marks.	15
10	Audit Firms having Registered Office/ Branch Office within the state on the date of application, in which company headquarter is situated.	Upto 5 years maximum mark is 5 and each additional year of continuity carries 1 mark subject to maximum of 10 marks.	10
		TOTAL	**100**

FORM-II

FINANCIAL PROPOSAL FOR 2025-26

NAME OF THE ZONE	AUDIT FEES IN RUPEES (EXCLUDING GST)

Important information with respect to Financial proposal:-

1. A firm can quote offer against **One Zone** only.
2. The fees to be quoted should be excluding all taxes and duties.
3. No out of pocket fees will be paid/ reimbursed for conducting the audit.
4. Financial proposal shall be opened for those firms who have secured at least 75% marks in the technical proposal as per the evaluation criteria stated in the Table-I.

Full Signature with office seal of
The EOI firm.

ANNEXURE-I

NAME OF DISTRICT (ZONE WISE)	
CENTRAL ZONE	**SOUTH ZONE**
Cuttack	Boudh
Jagatsinghpur	Gajapati
Kendrapara	Ganjam
Khurda	Koraput
Nayagarh	Malkangiri
Puri	Nawrangpur
C & P.F. Plant, BBSR	Phulbani
Head Office ,BBSR	Rayagada
Central Store, Khapuria	
WEST ZONE	**NORTH ZONE**
Bolangir	Angul
Bargarh	Balasore
Deogarh	Bhadrak
Jharsuguda	Dhenkanal
Kalahandi	Jajpur
Nuapada	Keonjhar
Sambalpur	Mayurbhanj
Sonepur	Sundergarh

Dated______________

Full Signature with office seal
of the EOI firm

THE ODISHA AGRO INDUSTRIES CORPORATION LIMITED
(A Government of Odisha Undertaking)
95, SATYA NAGAR, BHUBANESWAR – 751007.

EOI NOTICE

EOI is invited from registered Chartered / Cost Accountant Firms to undertake the Internal Audit of our Zone wise Unit Offices for the year 2025-26. The EOI document can be obtained from the office of undersigned on payment of ₹ **1180/-** inclusive of GST through Cash/DD drawn in favour of **OAIC Ltd**. payable at **Bhubaneswar** from dt. 13.09.2025 to 24.09.2025 (upto 3.30 p.m.). The same can also be downloaded from our website odishaagro.nic.in. The last date for submission of EOI is 24.09.2025 up to 3.30 p.m. The applications received within the stipulated time shall be opened on dt 24.09.2025 at 4 p.m. The Managing Director reserves the right to accept or reject any application without assigning any reason there to.

By order of Managing Director
Sd/-
General Manager (Admn.)
OAIC Ltd.